



NOTE: Payroll deduction, Childcare Certificate and Kindergarten tuition payments will be drafted monthly.

# Automated Payment Processing Safe – Convenient – Easy

There is no reduction in tuition as a result of center closures.  
If payment is denied a \$40 NSF and \$25 late fee will be assessed to your account.

We are excited to offer the safety, convenience and ease of Tuition Express®—a payment processing system that allows secure, on-time tuition and fee payments to be made from either your bank account or credit card.

## ELECTRONIC FUNDS TRANSFER AUTHORIZATION FOR **BANK ACCOUNT-Please complete Section B ONLY**

I (we) hereby authorize (business name) WEST POINT CHRISTIAN PRESCHOOL to initiate credit card charges to the below-referenced credit card account (**Section A**) OR, initiate debit entries to my (our) checking or savings account, indicated below (**Section B**). To properly affect the cancellation of this agreement, I (we) are required to give 10 days written notice. Credit union members: please contact your credit union to verify account and routing numbers for automatic payments. Check with the center for accepted credit card types.

**COMPLETE ONE SECTION ONLY** (There will be a 5% credit card service fee for all credit card transactions)

### SECTION A (Credit Card)

Cardholder Name _____		Phone # _____
Cardholder Address _____		City _____ State _____ Zip _____
Account Number _____		Expiration Date _____ 3 Digit CVV Number _____
Cardholder Signature _____		Date _____

### SECTION B (Bank Account)

Your Name _____	Phone # _____			
Address _____	City _____ State _____ Zip _____			
Bank or Credit Union Name _____	Bank or Credit Union Address _____	City _____	State _____	Zip _____
Routing Transit Number (see sample below) _____	Account Number (see sample below) _____			
Authorized Signature _____	Date _____			

### For Official Use Only

Date Received
Employee Initial



A service of

